

Civic Centre
 1061 Haupapa St, Rotorua
 Private Bag 3029
 Rotorua Mail Centre
 Rotorua 3046
 Phone: 07 348 4199
 Fax : 07 346 3143



Request for Property File

Customer Information	
Customer name	
Date requested	
Contact telephone number	
Mobile telephone	
Owner of property (please specify)	Yes No
Postal address <i>(Note: CD / DVD will be posted to this address)</i>	
Payment method (please specify)	Credit card Eftpos Cash Cheque
Credit card name	
Credit card number	
Credit card expiration date	
Account number	
Property File Information	
Address of the property/properties	
Valuation number	
Legal description	
Type of media requested	DVD CD
I confirm that the information I have supplied is correct and accurate, and agree to the disclaimer/terms and conditions set out below.	
Please tick or sign here	
Disclaimer/Terms and conditions: <ul style="list-style-type: none"> o Rotorua District Council is not responsible for ensuring that the information you retrieve from viewing the property file is fit for a particular purpose. o If you wish to make further inquiry or receive written advice beyond the scope of a property file request, you may wish to obtain a Land Information Memorandum (LIM). o Rotorua District Council is not responsible for supplying to you details of a property based on incorrect information supplied by you with this request. If you are not sure as to the specific property in respect of which you wish to obtain details, please contact us before making a request. 	
Office Use Only	
Note: If customer is owner of property – no charge to view file however photocopying fees apply (Proof of identity required) \$25.00 - per property for delivery and postage of images on DVD \$20.00 - per property to view images on public terminal	
Geyserview (attached)	Yes No
Property file number(s)	
Amount paid	\$