

# COMMUNITY SAFETY FUND POLICY

Date adopted: 1 July 2009

Date for review: 30 June 2012

Officer responsible: Community Projects Officer

## Policy purpose:

The Rotorua District Council Community Safety Projects Fund is to provide local not-for-profit organisations with funding to implement new projects that will:

- Reduce and/or prevent crime *and/or*
- Enhance positive perceptions of safety in the Rotorua Community *and/or*
- Better equip the organisation to do the above

## Policy:

### *DEFINITIONS*

- *“Project(s)” is defined as: an endeavour with the object of a reduction in crime and/or an increase in positive perceptions of safety and/or better equipping the organisation to do the above.*
- *“Safety” is defined as: the freedom from the fear or actual occurrence of crime*

### *MANAGEMENT*

*The Community Safety Projects Fund Subcommittee will be administered by the Community, Policy and Resources Division of Rotorua District Council. The Community Safety Projects Fund will be distributed annually and will be administered by a Community Safety Projects Fund Subcommittee, which will have the delegated authority to make final decision against the criteria established in this policy. The timing of the distribution of the funds will be reassessed in March 2007.*

*The membership of the Community Safety Projects Fund Subcommittee will comprise of five persons as follows:*

- *The Chair and Deputy Chair of the Community, Parks and Recreation Committee, and one other councillor nominated from this committee*
- *One member nominated by the Te Arawa Standing Committee*
- *One member of the Rotorua District Council Youth Council*
- *One representative of the Rotorua Police*

## **CRITERIA**

- *The proposed project must meet a specific community need*
- *Applications must be lodged on behalf of not-for-profit/voluntary organisations*
- *Applications must be from organisations within the boundary of the Rotorua District Council, and any monies received to benefit those living in that boundary*
- *Applications must list clearly measurable outcomes (e.g. a reduction in crime by X% in X area)*
- *Projects should have a maximum duration of 12 months*
- *Projects for which funding is sought must have some financial and/or in-kind support from the applicant organisation (Rotorua District Council will not be the sole provider for the project duration)*
- *The implementation of the project should be supported by partner organisations and include letters stating such support*
- *The applicant should provide evidence where a similar project delivered the outcomes targeted*
- *The project for which funding is sought must address one or more of the following Rotorua District Council priorities*
  - *Community safety in the CBD and surrounding reserves*
  - *Reduction in tourism-related crime*
  - *Reduction in youth offending*
  - *Address alcohol and/or drug issues*
  - *Seek to build capacity for neighbourhood and community initiatives*

*Funding will not be granted for*

- *Projects that are based around “doing more of what we already do”*
- *General administration costs of the organisation*
- *Salaries/wages not associated with the project*
- *Retrospective project costs*
- *Road safety projects (please refer to the Drivewise coordinator for information about road safety project funding)*
- *Applications will also be declined in instances where an organisation has successfully sought funding for the same project costs from the Rotorua District Council Community Grants Scheme or the Creative Communities fund.*

## **ASSESSMENT**

*In considering applications, the following will be taken into account:*

- *Whether the project addresses a clearly defined local need*
- *Whether the project has access to other funding*
- *Whether the project duplicates existing projects*
- *Annual objectives of Rotorua District Council and the Community, Policy and Resources division of Council*
- *Whether there is evidence of a similar project delivering the outcomes targeted*
- *Whether outcomes are clearly measurable.*

## **ACCOUNTABILITY**

*To ensure that funds are used appropriately, successful applications will enter into a simple contract with Rotorua District Council identifying the purpose, expected outcomes, evaluation measures and funding level agreed.*

*Within two months of the completion of the project, recipients will return a self-evaluation on outcomes achieved and a certificate of expenditure (as part of the contractual arrangement). Failure to return information required will result in future applications not being considered.*

